

# John G. Diefenbaker Award

## Identification form

The information that you provide on the identification form will not be submitted to the assessment committee.

### Identification of nominator

Full legal name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Alias (if applicable)

Department, school and/or institution

Complete address

Primary telephone Secondary telephone

Email Website

### Identification of candidate

Full legal name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Alias (if applicable)

Department, school or institution

Complete address

Telephone (include country and area code):

Primary telephone Secondary telephone

Email Website

### Authorization of the institution

The head of research administration or an authorized representative must confirm the institution’s willingness to administer the award according to the terms outlined below. (The award winner’s salary and travel funds will be paid to the host institution, not directly to the winner.)

By endorsing the nomination, the institution certifies that it:

* will provide office space and support services to the award winner, as well as assistance and advice regarding work, visa, taxation, living and travel arrangements
* will provide safe working conditions and to foster a workplace free from discrimination, harassment and sexual misconduct
* abides by all applicable municipal, provincial or territorial employment legislation, including, but not limited to that relating to employment standards, occupational health and safety, and human rights
* is willing to administer the award received, according to policies of the Canada Council
* will release funds to the winner, once all conditions have been met
* will notify the Canada Council of any change in the award winner’s status during the award period.

#### [ ]  I confirm that:

* I am authorized to sign this nomination on behalf of the institution.
* I agree with the statements above.

Name Title

Institution Date

### Declaration of nominator

I prefer to communicate with the Canada Council in: [ ]  English [ ]  French

For this nomination to be eligible, you must confirm all of the following statements:

* I have carefully read the eligibility criteria for this prize, which are described in the nomination guidelines, and confirm that the candidate meets the criteria.
* I accept the conditions of this prize and agree to accept the Canada Council’s decision.
* I am aware that the Canada Council is subject to the [*Access to Information Act*](https://laws-lois.justice.gc.ca/eng/acts/A-1/index.html) and [*Privacy Act*](https://laws-lois.justice.gc.ca/eng/acts/P-21/FullText.html)*.*
* I understand that the competition results will be made available to the nominator within approximately 5 months of the nomination deadline.
* I will keep the candidate informed of the outcome of this nomination.

#### [ ]  I confirm that:

* I agree with the statements above.
* The statements in this nomination are complete and accurate, to the best of my knowledge.

Name Date

### Declaration of candidate - to be signed by the candidate

I prefer to communicate with the Canada Council in: [ ]  English [ ]  French

For this nomination to be eligible, you must confirm your agreement with all the statements below.

As a proposed candidate, I confirm that:

* I am a German citizen with a contractual or working relationship with an academic institution in Germany.
* I have carefully read the eligibility criteria for this prize, which are described in the nomination guidelines, and I meet these criteria.
* I accept the conditions of this prize and agree to accept the Canada Council’s decision.
* I am aware that the Canada Council is subject to the [*Access to Information*](https://laws-lois.justice.gc.ca/eng/acts/A-1/index.html) and [*Privacy Act*](https://laws-lois.justice.gc.ca/eng/acts/P-21/FullText.html).
* I understand that all material submitted may be used in publicity or promotion for the prize.

If I receive the prize, I agree:

* to the use of my photograph and public information on my professional practice or relevant activities for promotion of this prize and in other Canada Council promotional initiatives
* to participate fully in all prize-related activities
* to keep the results confidential until the date of the public announcement.

[ ]  **I confirm that:**

* I agree with the statements above.
* The statements in my nomination are complete and accurate, to the best of my knowledge.

Name Date

*Personal information collected on this form will be stored in the Personal Information Bank for the appropriate program
CC ART 202. Protected when completed.*

## Required documents

### Required documents (in English or French)

#### A current curriculum vitae of the proposed candidate (10 pages maximum)

* Highlight the qualifications and achievements of the candidate.
* Include a list of publications that distinguishes between refereed and non-refereed articles.

#### A description of the candidate’s proposed program of research and other activities (1 page maximum)

* Include the proposed length of stay in Canada and the experience and capacity of the candidate to undertake the project within the proposed timeline.
* Highlight the creativity and originality of the project.
* Include the potential of the project to advance knowledge and contribute towards a more equitable, diverse, and inclusive society.

#### A signed letter of support from the department head or authorized representative of the host institution (1 page maximum)

* Include the candidate’s research achievements, the proposed project, the capacity of the host institution to support the candidate and the anticipated benefits of the proposed visit.

#### Two (2) original, signed letters of support from distinguished specialists in the candidate’s field (2 pages maximum for each)

* These letters must be submitted in English or French and address the nature and significance of the candidate’s research achievements.
* If the letters are translated from another language, the originals must also be included.

#### Letters of invitation to participate in activities outside the host institution (2 maximum, optional)

* It is optional but helpful to include letters from up to two other universities or research institutes in Canada and the United States that wish to host the candidate during the award period (e.g., for speaking engagements and other scholarly activities).
* Describe how such visits will contribute to building relationships in Canadian and American research communities.

#### Instructions

* Text files must be in .pdf, .doc, .docx, .txt, or .rtf format.
* Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.

# Canada Council for the Arts logo.

# John G. Diefenbaker Award

## Nomination form

The information that you provide from this point onward will be submitted to the assessment committee.

### Identification of nominator

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Department, school and/or institution

City and province / territory

### Identification of candidate

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Department, school and/or institution

City and province / territory

Title of proposed research project

Short description of subject

### Identification of specialists providing letters of support

**1st specialist**

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Department, school and/or institution

**2nd specialist**

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Department, school and/or institution

## Checklist

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material.

You must include the following items in the order shown below.

#### [ ]  Identification form (confidential)

* Identification of nominator
* Identification of candidate
* Authorization of institution
* Declaration of nominator
* Declaration of candidate

#### [ ]  Nomination form

* Identification of nominator
* Identification of candidate
* Identification of specialists providing letters of support

#### [ ]  Required documents

* A current curriculum vitae of the proposed candidate (10 pages maximum)
* A description of the candidate’s proposed program of research and other activities (1 page maximum)
* A signed letter of support from the department head of the host institution (1 page maximum)
* Two (2) original, signed letters of support from distinguished specialists in the candidate’s field (2 pages maximum for each)
* Letters of invitation to participate in activities outside the host institution (2 maximum, optional)

Send your completed nomination form and required documents **as 1 email** on or before the deadline by 11:59 pm (local time) to diefenbaker-award@canadacouncil.ca.

* The total maximum file size including attachments is 25 MB.
* If you do not receive a confirmation email within 3 business days, please contact us to make sure we received your nomination.

Incomplete or late nominations will not be assessed.