



Canada Council Conseil des arts
for the Arts du Canada

York Wilson Endowment Award 2019

Follow these three steps to apply for this award:	
Step 1	Read the program guidelines for details about the purpose of the award, who may apply and other eligibility criteria, award amount, assessment process and criteria, etc.
Step 2	Read the Important Information section. If you still have questions about the award or the application process, contact the program officer indicated below.
Step 3	Complete all sections of the attached application form . Be sure to use the Checklist (Part E of the form) to confirm that you have completed all relevant sections of the form and have included all required support material.

The Canada Council is committed to equity and inclusion, and encourages applications and nominations from culturally diverse, Deaf, disability and official language minority artists, groups and organizations. The Canada Council recognizes and affirms the Aboriginal and treaty rights of the Indigenous peoples of this land and encourages applications and nominations from First Nations, Inuit and Métis individuals, groups, and organizations in all its programs. Measures are in place in all programs to support these commitments.

Deadline

30 April 2019

Your completed application form and all required support material must be postmarked on or before the deadline date.

The Canada Council not accept applications postmarked after the deadline, incomplete applications, or those submitted by fax or email.

If this date falls on a weekend or statutory holiday, the deadline moves to the next business day.

Further Information

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PROGRAM GUIDELINES

<p>Description of Award</p>	<p>The York Wilson Endowment Award enables Canadian art museums and public art galleries to purchase original works by living, contemporary Canadian painters and sculptors. This award of up to \$30,000 is given, through a Canada Council competition, to an eligible Canadian institution to allow it to purchase an original artwork, or a series of artworks by the same artist, which would significantly enhance its collection of contemporary Canadian art.</p> <p>The award is drawn from the investment returns of the York Wilson Endowment. This endowment was established at the Canada Council in 1997 through a generous donation by the late Lela Wilson and the late Maxwell Henderson to honour the contribution of Canadian painter York Wilson (1907-1984) in the field of visual art. The award encourages and promotes works of art created by Canadian painters or sculptors.</p>
<p>Applicant Eligibility</p>	<p>Eligible applicants</p> <p>Canadian public art galleries and art museums (including university art galleries) with professional curatorial staff that have, for a minimum of five years, demonstrated a commitment to the collecting, displaying and maintaining of a contemporary Canadian art collection may apply.</p> <p>Eligible artworks</p> <ul style="list-style-type: none"> • Works in the field of painting and sculpture. • Works purchased directly from the artist or from a Canadian art dealer with whom the artist has placed the works on consignment. <p>Ineligible artworks</p> <ul style="list-style-type: none"> • Works in fields other than painting and sculpture. • Works purchased from a private or public collection, an auction house or a non-Canadian dealer. • Works by an artist deceased as of the date of the application deadline. • Works acquired before the announcement of the competition results. <p>Restrictions</p> <p>Ethnology museums and museums of natural history and culture are not eligible.</p> <p>Note that meeting the eligibility criteria does not guarantee that you will receive the award.</p>

<p>Amount of Award</p>	<p>Amount available</p> <p>The York Wilson Endowment Award provides an amount of up to \$30,000. Priority will be given to applications that are eligible for the full amount, but the exact amount is determined by the purchase cost of the artwork(s), in cases where the works are valued at less than this maximum award. For works valued at more than this amount, the award serves as a contribution toward the cost of the purchase. Sales taxes, shipping, framing and crating expenses or costs incurred by the applicant institution's acquisitions committee are not eligible.</p> <p>If the cost of the proposed work(s) of art is greater than the award amount, the applicant must have secured the additional funding from other sources before applying.</p>
<p>Assessment of Applications</p>	<p>Assessment process</p> <p>Peer evaluation is fundamental to the Canada Council's decision-making process. Eligible applications will be evaluated by a peer assessment committee composed of Canadian curators of contemporary art or other appropriate visual arts peers. Committee members will also be selected with consideration to fair representation of artistic specializations, gender, generations, Canada's two official languages, Indigenous peoples, and the cultural and regional diversity of Canada.</p> <p>All peer assessment committee recommendations are final.</p> <p>For further information on this subject, please consult the Canada Council's website at www.canadacouncil.ca.</p> <p>Assessment criteria</p> <p>The committee will evaluate all applications, in a national competitive context, according to the artistic merit of the work and the following criteria:</p> <ul style="list-style-type: none"> • the work's relevance to the institution's mandate and permanent collection • the institution's commitment to curatorial collecting and exhibiting of contemporary Canadian art • the institution's commitment to maintaining a collection of contemporary art according to reasonable museological standards • the institution's assurance that the artist will receive full payment or, in the case of a purchase through a Canadian dealer, a minimum of 50% of the acquisition costs • the institution's commitment to exhibiting the newly purchased work(s) within 2 years of acquisition.

IMPORTANT INFORMATION

<p>Processing the Application</p>	<p>Application preparation</p> <ul style="list-style-type: none"> • You are responsible for providing all the information and support material requested. • The Canada Council will make decisions about eligibility based on the information you provide in your application. • Submit only the material requested. Extra material will not be shown to the peer assessment committee. • Carefully choose your support material as committee members have limited time in which to study each application. • Do not submit originals. The Canada Council is not responsible for the loss or damage of support material submitted. • It is important that you inform the Canada Council of any changes to your contact information. If you have an account in the Canada Council's grant application portal, please update changes directly through your account. • The Declaration page must be submitted on paper with an original signature. • Avoid unusual formatting as it can make documents hard to read. • See the application form for instructions on how to submit your application and support material. <p>Response time You will be informed of the results approximately 4 months after the application deadline. The Canada Council does not release prize results by telephone or email.</p> <p>Previous winners Please consult our website at canadacouncil.ca for the list of past winners.</p>
<p>Personal Information</p>	<p>The <i>Privacy Act</i> gives individuals the right to access and request correction of personal information about themselves. The Canada Council will protect personal information as required by the <i>Privacy Act</i>. The information will be stored in a series of Canada Council data banks described in <i>Info Source</i>, a government publication that is available on the Internet. All other information may be accessible to others under the <i>Access to Information Act</i>.</p> <p>The Canada Council may share personal information, such as contact and project information, from applications and awards with officials in other arts and cultural industry funding agencies and government institutions, on a confidential basis, to assist with research, reporting, program planning and evaluation, to provide networking or economic opportunities, or respond to federal "government reviews". For more information, see our Privacy Notice on the Canada Council website at canadacouncil.ca/about/public-accountability/privacy-notice.</p>

Award Terms and Conditions

Before you apply, please note that winners cannot receive the award money until all overdue final reports for Canada Council grants and prizes have been submitted and approved.

If your application is successful, the terms and conditions will be outlined in the award notification letter. These are some of the conditions:

Participation in promotional activities

The successful institution and the selected artist must allow photographs and public information about themselves to be used for promotion of the awards and in other Canada Council promotional initiatives. They are expected to participate in the award-related activities, including media interviews, ceremonies, receptions and other related events.

Changes to proposed acquisition

The successful institution must, at the request of the Canada Council, repay the whole or any part of the award if the acquisition cannot be realized for whatever reason, if false information has been knowingly provided on the application, or if the funds are used for purposes not agreed upon by the Canada Council.

Acknowledgement of support

The assistance of the York Wilson Endowment, as administered by the Canada Council for the Arts, must be registered by the award-winning institution within its catalogue of holdings and must be cited in all labels and catalogues that accompany the public exhibition of the artwork purchased with the support of the endowment. Details about the acknowledgement policy appear in Appendix A – Acquisition Report, and will be also be included with the award notification letter.

Final report

For this award, the Acquisition Report constitutes the final report. The successful institution must submit this acquisition report using Appendix A, within two months of the acquisition of the work.



York Wilson Endowment Award 2019

- The Canada Council requires only one copy of the application form.
- Do not bind your completed application form.
- If you are completing the form on a computer, use the following format.

PART A1 – IDENTIFICATION OF APPLICANT		
NAME OF INSTITUTION		
MAILING ADDRESS		
Street address and suite number		
City	Province or territory	Postal code
Telephone	Fax	Website
NAME AND TITLE OF CONTACT		
Name	Title	Email
PART A2 – INFORMATION ON ACQUISITION		
Projected date of acquisition: _____		
Acquisition price: \$ _____		
Amount raised by institution (if acquisition price exceeds \$30,000): \$ _____		
Source of additional funds (if applicable): _____		

PART A3 – DECLARATION

I prefer to communicate with the Canada Council in: English French

I permit the Canada Council to include my name, address and email on its mailing list:

(This information will be used for Canada Council business only, including surveys.) Yes No

To be eligible for consideration, you must sign below to confirm your agreement with all of the following statements:

As a representative of the organization,

- I have carefully read the eligibility criteria for the award, which are described in the application guidelines, and I confirm that the institution I represent meets the criteria.
- I understand that winners cannot receive the award money until all overdue final reports for Canada Council grants and prizes have been submitted and approved.
- I confirm that my organization abides by all applicable municipal, provincial or territorial employment legislation, including, but not limited to that relating to employment standards, occupational health and safety, and human rights.
- I commit to provide safe working conditions and to foster a workplace free from discrimination, harassment and sexual misconduct.
- I accept the conditions of this award and agree to abide by the Canada Council’s decision.
- I will act as the only representative of the organization, and I will keep its directors informed of the outcome of this application.
- I am aware that the Canada Council is subject to the Access to Information Act and Privacy Act, as described in the application guidelines.

I confirm that the statements in this application are complete and accurate, to the best of my knowledge.

Name: _____

Title: _____

Signature: _____

Date: _____

(AN ORIGINAL SIGNATURE IS REQUIRED)

PART B – PROFILE OF INSTITUTION

Please describe your institution, on separate sheets (**maximum of 750 words**) and attach to the completed form. Print on one side only. Address each of the points below:

- current mandate and acquisition policy of the institution
- main goals/artistic objectives
- structure (give type of incorporation; names and titles of key personnel; number of employees; and your relationship to any other organizations with which you have a corporate affiliation)
- geographic location and community served
- brief history (include date established, and principal events or main accomplishments)
- role of your institution within the arts community
- distribution network and other relevant information (optional).

PART C – JUSTIFICATION FOR ACQUISITION AND INFORMATION ABOUT THE ARTWORK

On separate sheets of 8½ x 11 inch paper, provide clear justification for acquiring the work(s) and relate your response directly to the assessment criteria outlined in the guidelines. We encourage you to be as precise and focused as possible and to limit your response to a maximum of **500 words**.

The decision to award the York Wilson Endowment Award will be based both on the degree to which the assessment criteria are met and on the artistic excellence of the work submitted.

ARTWORK(S) INFORMATION

Artist's name
Artist's city and province/territory of residence
Title(s) of the work(s)
Date(s) of execution
Medium(s)
Dimensions
To be purchased from (name of seller)

PART D1 – WRITTEN SUPPORT MATERIAL

Please note that the Canada Council will not return the support material to you. The support material you submit will be retained with your application until deleted as per Canada Council's Retention Policy.

Written support material

- Artist's curriculum vitae
- Current mandate and mission
- Current acquisition policy
- Listing of contemporary Canadian artworks acquired in the last five years, indicating acquisition costs or estimated market values, and whether purchased or donated.

Instructions for submitting written support material

- Written support material may be submitted on a USB key, CD, DVD or in paper format.
- Text files submitted on a USB key must be in .pdf, .doc or .docx, .txt or .rtf format.
- Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.
- Avoid unusual formatting as it can make documents hard to read.

All paper documents must be:

- printed on one side only
- on separate sheets of white paper (letter format, 8½ x 11 inches)
- with a black font size of 11 points or larger
- with paper clips (documents cannot be bound, placed under plastic or stapled).

PART D2 – DIGITAL SUPPORT MATERIAL

Please note that the Canada Council will not return the support material to you. The support material you submit will be retained with your application until deleted as per Canada Council's Retention Policy.

Digital support material

- Digital images of work(s)

File names must be in the following format:

- **01initialsyeartitle.jpg** (image number, applicant's initials, year of the work, title of the work).

Instructions for submitting digital support material

- You must submit your digital support material on USB key, CD or DVD.
- Internet links are not acceptable.
- Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.
- Test your material before you submit it to ensure that it is formatted correctly. It is your responsibility to ensure that all material reaches the Canada Council intact and in a readable format.
- The total combined size of all files you submit cannot exceed 4GB.

Images files must be:

- JPEG (.jpg, .jpeg) format
- RGB colour mode
- no larger than 1.5 MB

PART E – CHECKLIST

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material. Be sure to put your institution's name on all items.

You must include the following items in the order shown below.

- Part A1 – Identification of applicant
- Part A2 – Information on acquisition
- Part A3 – Declaration (**an original signature is required**)
- Part B – Profile of institution (maximum of **750 words**)
- Part C – Justification for acquisition and information about the artwork(s) (maximum of **500 words**)
- Part D1 – Written support material (on USB key, CD, DVD or paper)
 - Artist's curriculum vitae
 - Current mandate and mission statement
 - Current acquisition policy
 - Listing of contemporary Canadian art works acquired in the last five years.
- Part D2 – Digital support material
 - Digital images of work(s) on USB key, CD or DVD.

Send your application:

By mail:

Prizes
Canada Council for the Arts
150 Elgin Street, P.O. Box 1047
Ottawa ON K1P 5V8

By courier:

Prizes
Canada Council for the Arts
150 Elgin Street, 2nd Floor
Ottawa ON K2P 1L4

