

# Canada Council for the Arts Molson Prizes

## Identification form

The information that you provide on the identification form will not be submitted to the assessment committee.

### Identification of nominator

Full legal name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Alias (if applicable)

Department, school or institution (if applicable)

Complete address

Primary telephone Secondary telephone

Email Website

### Identification of candidate

Full legal name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Alias (if applicable)

Department, school or institution (if applicable)

Complete address

Primary telephone Secondary telephone

Email Website

### Declaration of nominator

I prefer to communicate with the Canada Council in: [ ]  English [ ]  French

For your nomination to be eligible, you must confirm all of the following statements:

* I have carefully read the eligibility criteria for this prize, which are described in the nomination guidelines, and confirm that the candidate meets the criteria.
* I accept the conditions of this prize and agree to accept the Canada Council’s decision.
* I am aware that the Canada Council is subject to the [*Access to Information Act*](https://laws-lois.justice.gc.ca/eng/acts/A-1/index.html) and [*Privacy Act*](https://laws-lois.justice.gc.ca/eng/acts/P-21/FullText.html)*.*
* I understand that a copy of this nomination will be sent to SSHRC as part of the regular assessment process for this prize.

#### [ ]  I confirm that:

* I agree with the statements above.
* The statements in this nomination are complete and accurate, to the best of my knowledge.

Name Date

### Declaration of candidate - to be completed by the candidate

I prefer to communicate with the Canada Council in: [ ]  English [ ]  French

For your nomination to be eligible, you must confirm your agreement with all of the statements below.

As a candidate for the Molson Prizes:

* I am a Canadian citizen or Permanent resident as defined by Immigration, Refugees and Citizenship Canada
* I have carefully read the eligibility criteria for this prize, which are described in the nomination guidelines, and I meet these criteria.
* I accept the conditions of this prize and agree to accept the Canada Council’s decision.
* I am aware that the Canada Council is subject to the [*Access to Information Act*](https://laws-lois.justice.gc.ca/eng/acts/A-1/index.html) and [*Privacy Act*](https://laws-lois.justice.gc.ca/eng/acts/P-21/FullText.html)*.*
* I understand that all material submitted may be used in publicity or promotion for the prize.

If I receive the prize, I agree:

* to the use of my photograph and public information on my professional practice or relevant activities for promotion of these prizes and in other Canada Council promotional initiatives.
* to participate fully in all prize-related activities.
* that I cannot receive prize money until all overdue final reports for Canada Council grants and prizes have been submitted and approved.
* to keep the results confidential until the date of the public announcement.

[ ]  **I confirm that:**

* I agree with the statements above.
* The statements in my nomination are complete and accurate, to the best of my knowledge.

Name Date

Personal information collected on this form will be stored in the Personal Information Bank for the appropriate program
CC ART 202. Protected when completed.

## Required documents and support material

### Required documents

When completing the nomination package, please respond to the assessment criteria outlined in the guidelines.

#### Letter of nomination (2 pages maximum)

* Describe the candidate’s distinguished contributions to their field
* Include why the candidate should be considered an outstanding candidate.

#### Biography of the candidate (1 page maximum)

* Summarize their education, distinguished achievements, current professional activities, and honours or awards received.

#### Candidate’s current curriculum vitae (10 pages maximum)

Use subheadings (if applicable to candidate) in the order indicated and list items chronologically, beginning with the most recent:

* biographical information (including academic degrees)
* employment history
* professional affiliations and activities
* supervisory and/or mentoring history
* honours and awards
* funding history
* selected publications and/or works.

#### Letters of support from experts in the field (3 letters maximum)

* Must be in English or French, from Canada or abroad.
* If translated from another language, the original letter must also be submitted.
* Ideally the nominator would share the contents of their submission with those providing letters of support and request that they avoid repetition.

#### Written support items from independent external sources (3 maximum, up to 4 pages each)

* Articles, reviews, commentaries and promotional items. Each document, in English or French, must be a high-quality reproduction.
* If translated from another language, the original text must also be submitted.

#### Instructions

* Text files must be in .pdf, .doc, .docx, .txt, or .rtf format.
* Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.

# Canada Council for the Arts logo.

# Canada Council for the Arts Molson Prizes

## Nomination form

The information that you provide from this point onward will be submitted to the assessment committee.

### Identification of nominator

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Alias (if applicable)

Department, school or institution (if applicable)

### Identification of candidate

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Alias (if applicable)

Department, school or institution (if applicable)

City and province / territory

### Category of nomination

Check one box only: [ ]  arts [ ]  humanities and social sciences

The Canada Council reserves the right to place the nomination in the appropriate category to ensure that candidates with similar backgrounds are assessed in the same category.

### Identification of experts providing letters of support

A maximum of 3 letters, in English or French, may be submitted to support this nomination. Nominators are responsible for ensuring that the letters are included with the nomination package.

#### 1st expert

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Department, school or institution (if applicable)

#### 2nd expert

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Department, school or institution (if applicable)

#### 3rd expert

Full name [ ]  Ms. [ ]  Mr. [ ]  Prof. [ ]  Dr. [ ]  Other

Department, school or institution (if applicable)

## Checklist

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material.

You must include the following items in the order shown below.

#### [ ]  Identification form (confidential)

* Identification of nominator
* Identification of candidate
* Declaration of nominator
* Declaration of candidate

#### [ ]  Nomination form

* Identification of nominator
* Identification of candidate
* Category of nomination
* Identification of experts providing letters of support

#### [ ]  Required documents

* Letter of nomination (2 pages maximum)
* Biography of the candidate (1 page maximum)
* Candidate’s current curriculum vitae (10 pages maximum)
* Letters of support from experts in the field (3 letters maximum)
* Written support items from independent external sources (3 maximum, up to 4 pages each)

Send your completed nomination form and required documents **as 1 email** on or before the deadline by 11:59 pm (local time) to molson-prizes@canadacouncil.ca.

* The maximum file size including attachments is 25 MB.
* If you do not receive a confirmation email within 3 business days, please contact us.

Incomplete or late nominations will not be assessed.