



Canada Council
for the Arts Conseil des arts
du Canada

The Killam Program of the Canada Council for the Arts: Killam Prizes

Follow these three steps to nominate a candidate for this prize:	
Step 1	Read the Nomination Guidelines for details about the purpose of the program, who is eligible, amount of the prizes, selection process, etc.
Step 2	Read the Important Information section. If you still have questions about the program or the nomination process, contact the program officer indicated below.
Step 3	Complete all sections of the attached nomination form . Be sure to use the Checklist (Part D of the form) to confirm that you have completed all relevant sections of the form and have included all required documents.

The Canada Council is committed to equity and inclusion, and encourages applications from culturally diverse, Deaf, disability and official language minority artists, groups and organizations. The Canada Council recognizes and affirms the Aboriginal and treaty rights of the Indigenous peoples of this land and encourages applications from First Nations, Inuit and Métis individuals, groups, and organizations in all its programs. Measures are in place in all programs to support these commitments.

Deadline

15 June 2019

If this date falls on a weekend or statutory holiday, the deadline moves to the next business day.

Your completed nomination and all required documents must be postmarked on or before the deadline date.

The Canada Council will not accept nominations postmarked after the deadline, incomplete nominations, or those submitted by fax or email.

Further Information

Luiza Pereira

Program Officer, Prizes

Canada Council for the Arts

150 Elgin Street, P.O. Box 1047

Ottawa ON K1P 5V8

killam@canadacouncil.ca

1-800-263-5588 (toll-free) or 613-566-4414, ext. 4086

T*TY: 1-866-585-5559

PRG7050E 02-19



NOMINATION GUIDELINES

<p>Program Objectives</p>	<p>“My purpose in establishing the Killam Trusts is to help in the building of Canada’s future by encouraging advanced study. Thereby I hope, in some measure, to increase the scientific and scholastic attainments of Canadians, to develop and expand the work of Canadian universities, and to promote sympathetic understanding between Canadians and the peoples of other countries.”</p> <p style="text-align: right;"><i>—From the Will of Dorothy J. Killam, who died 27 July 1965</i></p>
<p>Program Description</p>	<p>The Killam Program offers two kinds of awards: Killam Prizes and Killam Research Fellowships.</p> <p>These prizes and fellowships, which are administered by the Canada Council, provide support to scholars of exceptional ability who are engaged in research of broad significance and widespread interest.</p> <p>The awards honour the memory and exceptional achievements of Mrs. Dorothy J. Killam’s husband, Izaak Walton Killam.</p> <p>The Killam Prizes are intended to honour distinguished Canadian scholars who have been engaged in research in universities, hospitals, research or scientific institutes, or other similar institutions. The prizes are funded through lifetime and testamentary gifts to the Canada Council from Mrs. Killam. They are awarded annually, on a competitive basis, to distinguished Canadian scholars doing research in any of the following disciplines:</p> <ul style="list-style-type: none"> • humanities • social sciences • natural sciences • health sciences • engineering. <p>Normally, one prize is awarded each year in each of the five disciplines. Separate guidelines for the Killam Research Fellowships are available on the Canada Council website at canadacouncil.ca and killamprogram.canadacouncil.ca.</p>
<p>Eligibility</p>	<p>Note that meeting the eligibility criteria allows candidates to be nominated for a Killam Prize. It does not, however, guarantee that they will receive a prize.</p> <p>The Canada Council retains the right to interpret the contents of the nomination guidelines and form.</p> <p>Eligible candidates</p> <p>Scholars may not apply for the Killam Prizes; they must be nominated by an expert in their field.</p> <p>Killam Prizes are intended for active (not retired) Canadian scholars who have made a substantial and distinguished contribution, over a significant period, to scholarly research. A Killam Prize is not intended as an “end of service” reward, as recognition for one great accomplishment, or in expectation of future distinguished contributions.</p>



<p>Eligibility (continued)</p>	<p>Only Canadian citizens are eligible, and the prizes are awarded only to living candidates. The candidate does not need to be living in Canada when she or he is nominated.</p> <p>In keeping with the Canada Council’s commitment to equity and inclusion, the Killam Program encourages the participation of women scholars and researchers and members of under-represented groups.</p> <p>Restrictions</p> <p>Members of the Canada Council Board and members of the Killam Selection Committee are not eligible to be considered for these prizes during their term as members, and for six months following the end of their term. Only one nomination in one category per nominee per competition is allowed.</p> <p>No individual may be awarded a Killam Prize more than once.</p> <p>Resubmission of Nominations</p> <p>A nominator may resubmit a nomination for a specific nominee as many times as desired. However, a nominator may only use the same nomination package for two consecutive deadlines. To do this, the nominator must send a letter to the Canada Council requesting that the nomination package be resubmitted, and include an updated curriculum vitae for the nominee, on or before the competition deadline date.</p> <p>A new nomination package is required for a third consecutive nomination, or if more than one year has elapsed since the last nomination.</p>
<p>Amount of Awards</p>	<p>Each Killam Prize recipient receives \$100,000.</p>
<p>Application Assistance</p>	<p>Funds are available to pay for services to individuals who experience disability-related barriers within the application/nomination or final reporting processes of Canada Council programs. Individuals who are Deaf, have disabilities or who are living with mental illness, may apply for funding to contribute to costs for services to assist them specifically in completing a prize application, a prize nomination or in submitting a final report.</p> <p>Please submit your request at least four weeks prior to a deadline. Contact the officer responsible for this prize by phone or e-mail. For more information, please consult our website: canadacouncil.ca/commitments/equity/application-assistance.</p>
<p>Assessment of Nominations</p>	<p>Selection process</p> <p>Peer evaluation is fundamental to Canada Council’s decision-making process. The interdisciplinary Killam Selection Committee, composed of 15 distinguished scholars, will choose the prize recipients. The Canada Council appoints the committee members, taking into account the recommendations of specialists in the Canadian and international academic and research communities. The committee members are also selected with consideration to fair representation of various disciplines, and of characteristics that contribute to the representativeness and credibility of peer committees, namely demographic diversity, Indigenous peoples of this land, cultural diversity, gender, age, official languages, regions, persons with disabilities and Deaf people.</p> <p>The Canada Council reserves the right to request letters of assessment from external evaluators. All selection committee recommendations are final.</p> <p>For further information on this subject, please consult the Canada Council website at canadacouncil.ca.</p>

<p>Assessment of Nominations (continued)</p>	<p>Assessment criteria</p> <p>The Killam Selection Committee will evaluate the nominations on their merit, compared with each other in a national context. The prizes will be offered to those candidates considered outstanding by the committee.</p> <p>The following points will figure prominently in the selection of the candidates being considered for the Killam Prize:</p> <ul style="list-style-type: none"> • the exceptional quality of the candidate’s research achievements; • evidence of the candidate’s outstanding commitment, creativity and efforts to share research knowledge beyond the academic community; • the enduring contribution of the candidate’s ideas and research results to Canadian society, including the nation’s intellectual and/or cultural life; • the scope of the candidate’s research contributions, taking into account the norms of the field of study; • where appropriate, the international stature of the candidate.
<p>General Information on the Killams and the Killam Trusts</p>	<p>The Killams</p> <p>Izaak Walton Killam was born to modest circumstances, in 1885, in Yarmouth, Nova Scotia. He began his business career, at the age of 18, as a junior clerk in the Yarmouth branch of the Union Bank of Halifax. He was soon transferred to the bank’s head office, in Halifax, where his talent and reputation caught the attention of Maxwell Aitken (who later became Lord Beaverbrook), who was in the process of setting up the Royal Securities Corporation. In 1904, Mr. Aitken persuaded the younger man to join Royal Securities, and this move became the foundation of his remarkable financial career.</p> <p>By 1914, Mr. Killam had replaced Lord Beaverbrook as president of Royal Securities, and shortly after that he acquired the former president’s shares in the firm. Mr. Killam remained president of Royal Securities for the next 40 years. In that time, the company became one of Canada’s most influential investment houses, and Izaak Walton Killam established himself as one of the outstanding figures in Canadian financial history.</p> <p>Recognizing the great potential of Canada’s forest and hydro-electric and public utilities services, Mr. Killam played an active role in organizing and modernizing many companies in these fields. The various Royal Securities holdings included power companies in Alberta, Ontario, Québec, Nova Scotia and Newfoundland, as well as pulp and paper companies in British Columbia, Québec and Nova Scotia. He had interests in other companies as well, such as Moirs Limited of Halifax, which became one of the best-known chocolate companies in Canada after he had completely overhauled it.</p> <p>Despite his impressive professional accomplishments, Izaak Walton Killam was a reserved man who avoided publicity and was virtually unknown outside his small circle of close acquaintances. Characteristically, the substantial contributions he made to charities throughout his lifetime were always made anonymously.</p> <p>In his private life, he was a keen salmon fisher. He also shared with his wife, Dorothy, a passion for baseball, especially for the Brooklyn Dodgers.</p>

**General
Information on the
Killams and the
Killam Trusts
(continued)**

Dorothy Killam was born Dorothy Brooks Johnston in St. Louis, Missouri in 1899. Her parents were moderately affluent, and she was well schooled, athletic and widely travelled, with a good knowledge of French and German. Unlike her husband, Mrs. Killam was an extrovert who loved company and people generally. After she and Mr. Killam were married in 1922, they lived in Montreal, the centre of the Killam financial empire.

Izaak Walton Killam died suddenly and unexpectedly of heart failure in 1955, at his Quebec fishing lodge. He left all of his substantial estate to his wife, who demonstrated her own sound financial judgement by vastly increasing the fortune over the next 10 years. When Mrs. Killam died in 1965, after several years of poor health, her will set in motion the plans that she and her husband had discussed frequently in the later years of his life. While Mrs. Killam's will generally reflected the intentions of her husband, it also included a substantial bequest to build a children's hospital in Halifax as a memorial to him.

The Killam Trusts

In all, Dorothy Killam's lifetime and testamentary gifts amounted to some \$100 million and were given to the following institutions:

- The Canada Council for the Arts
- Dalhousie University
- The Montreal Neurological Institute at McGill University
- The University of Alberta*
- The University of British Columbia.

*In 1978, part of the bequest to the University of Alberta was transferred to the University of Calgary, after the latter institution had obtained its own charter.

The Killam Trustees

- Bernard F. Miller, QC, Halifax, Managing Trustee
- Jim Dinning, CM, F.ICD, LLD, Calgary
- The Honourable Kevin G. Lynch, PC, OC, PhD, LLD, Toronto and Ottawa
- John S. Montalbano, CFA, Vancouver.

IMPORTANT INFORMATION

<p>Processing the Application</p>	<p>Nomination preparation</p> <ul style="list-style-type: none"> • The nominator is responsible for providing all the information and required documents. • The Canada Council will make eligibility decisions based on the information provided in the nomination. • Submit only the documents requested. Extra material will not be shown to the Killam Selection Committee. • Carefully choose the documents you submit in support of the nomination as committee members have limited time in which to study each nomination. • Except for the signed cover letter and the letters of support, do not submit originals. The Canada Council is not responsible for the loss or damage of material submitted. • It is important to inform the Canada Council of any changes to contact information. • See the nomination form for instructions on how to submit the application and required documents. • The Declaration page must be submitted on paper with an original signature. <p>Response time</p> <p>The Canada Council will notify the prize recipients and their nominators by telephone and in writing, of their selection in February. The Canada will also notify other nominators, in writing, of the result of their nomination by the end of March. Except for notifying prize recipients, the Canada Council will not contact nominees.</p> <p>Recipients and their nominators may not reveal the results of the competition until the Canada Council makes its official announcement. The results are normally made public each spring.</p> <p>Visit killamprogram.canadacouncil.ca for the list of recipients of the Killam Prizes.</p>
<p>Personal Information</p>	<p><i>The Privacy Act</i> gives individuals the right to access and request correction of personal information about themselves. The Canada Council will protect personal information as required by the <i>Privacy Act</i>. The information will be stored in a series of Canada Council data banks described in <i>Info Source</i>, a government publication that is available on the Internet. All other information may be accessible to others under the <i>Access to Information Act</i>.</p> <p>The Canada Council may share personal information, such as contact and project information, from applications and awards with officials in other arts and cultural industry funding agencies and government institutions, on a confidential basis, to assist with research, reporting, program planning and evaluation, to provide networking or economic opportunities, or respond to federal “government reviews”. For more information, see our Privacy Notice on the Canada Council website at canadacouncil.ca/about/public-accountability/privacy-notice.</p>

Prize Terms and Conditions	<p>If the nomination is successful, the terms and conditions will be outlined in the notification letter. These are some of the conditions:</p> <p>Once the prize recipients have been contacted, they must confirm acceptance of the prize and agree to keep the results of the competition confidential until the Canada Council makes its official announcement.</p> <p>The prize recipients must agree to allow their photographs and public information to be used for promotion of the prize and in other Canada Council promotional initiatives. They are expected to participate in the prize-related activities, including media conferences, ceremonies, receptions, lecture series and annual symposium.</p> <p>In order to receive your payment, all overdue final reports for Canada Council grants and prizes must be submitted and approved.</p> <p>Tax status</p> <p>Ordinarily, Killam Prizes are not taxable. Prize recipients should contact the Canada Revenue Agency or their provincial or territorial revenue department with any tax-related questions.</p>
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The Killam Program of the Canada Council for the Arts: Killam Prizes

- The Canada Council requires only one copy of the nomination form.
- Do not bind your completed nomination form.

The personal information that you provide in this nomination form will not be submitted to the peer assessment committee.

PART A1: NAME AND LOCATION OF NOMINATOR AND NOMINEE

(to be completed by the nominator)

Nominator: Dr. Prof. Ms. Mr.

Name

Name of institution (if applicable)

Street and apartment or suite number

City

Province or territory

Postal Code

Telephone (residence)

Telephone (business)

Email

Website

Nominee: Dr. Prof. Ms. Mr.

Name

Department or school

Institution

Business mailing address:

Street and apartment or suite number

City

Province or territory

Postal Code

Telephone (business)

Email

Website

Personal mailing address:

Street and apartment or suite number

City

Province or territory

Postal Code

Telephone (residence)

Telephone (other)

PART A2 – CATEGORY OF NOMINATION

Please select **one** of the following categories:

Engineering Health sciences Humanities Natural sciences Social sciences

The Canada Council reserves the right to place the nomination in the appropriate category or discipline to ensure that nominees with similar backgrounds are assessed in the same category or discipline.

PART A3 – DECLARATION OF NOMINATOR

I permit the Canada Council to include my name, address and email on its mailing list:

(**This information will be used for Canada Council business only, including surveys.**) Yes No

I prefer to communicate with the Canada Council in: English French

For your nomination to be eligible, you must sign below to confirm all of the following statements.

As a nominator for the Killam Prize:

- I have carefully read the criteria for the prize, which are described in the nomination guidelines, and the nominee meets these criteria.
- I accept the conditions of this prize and agree to abide by the Canada Council's decision.
- I am aware that the Canada Council is subject to the *Access to Information Act* and *Privacy Act*.

I confirm that the statements in this nomination form are complete and accurate, to the best of my knowledge.

Signature of nominator (**an original signature is required**)

Date

PART A4 – DECLARATION OF NOMINEE

I permit the Canada Council to include my name, address and email on its mailing list:

(**This information will be used for Canada Council business only, including surveys.**) Yes No

I prefer to communicate with the Canada Council in: English French

For your nomination to be eligible for consideration, you must sign below to confirm all of the following statements.

As a nominee for the Killam Prize:

- I am a Canadian citizen.
- I accept the conditions of this prize and agree to abide by the Canada Council's decision.
- I am aware that the Canada Council is subject to the *Access to Information Act* and *Privacy Act*.

If I receive the prize,

- I agree that all documentation submitted becomes the property of the Canada Council for use in publicity or promotion for the prize.
- I agree to the use of my photograph and public information on my professional practice or relevant activities for promotion of these prizes and in other Canada Council promotional initiatives.
- I agree to participate in all the prize-related activities, including interviews, ceremonies, receptions and other related events.
- I agree to keep the results confidential until the date of the public announcement.
- I understand that I cannot receive award money until all overdue final reports for Canada Council grants and prizes have been submitted and approved.

I confirm that the statements in this nomination form are complete and accurate, to the best of my knowledge.

Signature of nominee (**an original signature is required**)

Date

PART B – IDENTIFICATION OF EXPERTS PROVIDING LETTERS OF SUPPORT

A maximum of three letters from experts, in English or French, may be submitted to support this nomination. The experts may be within or outside Canada. If the letters have been translated from another language, the originals must also be included. Ideally, the nominator will share their nomination letter with those providing letters of support to avoid repetition.

1) _____
 Name _____
 Department or school (if applicable) _____ Institution (if applicable) _____
 Address _____
 Telephone _____ Email _____

2) _____
 Name _____
 Department or school (if applicable) _____ Institution (if applicable) _____
 Address _____
 Telephone _____ Email _____

3) _____
 Name _____
 Department or school (if applicable) _____ Institution (if applicable) _____
 Address _____
 Telephone _____ Email _____

PART C – REQUIRED DOCUMENTS

In addition to the completed nomination form, the nominator must also provide the documentation indicated below. The material will not be returned.

The following documentation will be submitted to the peer assessment committee:

- A signed letter of nomination
- A brief description (maximum of **two pages**) of the nature of the nominee's research and distinguished contributions to scholarly research, including why the candidate should be considered an outstanding nominee for the prize information (this may be part of the letter of nomination)
- A biography for the nominee, summarizing the candidate's education, distinguished research achievements, current research interests, and honours or awards received (maximum of **one page**)

PART C – REQUIRED DOCUMENTS (cont'd)

- The nominee’s curated curriculum vitae (maximum of **50 pages**). Use sub-headings in the order indicated, and include a paginated table of contents. List items beginning with the most recent chronologically.
 - biographical information (including academic degrees)
 - honours and awards
 - employment history
 - academic history
 - selected refereed publications:
 - books and monographs
 - journal articles
 - professional affiliations and activities
 - funding history

Instructions for submitting documentation

- Documents may be submitted on a USB key, CD, DVD or in paper format.
- Text files submitted on a USB key, CD, DVD must be in .pdf, .doc or .docx, .txt or .rtf format.
- Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.
- Avoid unusual formatting as it can make documents hard to read.

All paper documents must be:

- printed on one side only
- on separate sheets of white paper (letter format, 8½ x 11 inches)
- with a black font size of 11 points or larger
- with paper clips (documents cannot be bound, placed under plastic or stapled).

PART D – CHECKLIST

Use this checklist to confirm that you have completed all parts of the nomination form and have included all the required documentation. Be sure to put the name of the nominee on all items.

You must include the following items in the order shown below.

- Part A1 – Name and location of nominator and nominee
- Part A2 – Category of nomination
- Part A3 – Declaration of nominator (submitted on paper with an original signature)
- Part A4 – Declaration of nominee (submitted on paper with an original signature)
- Part B – Identification of experts providing letters of support
 - Letters of support (maximum of **three**)
- Part C – Required documents
 - Signed letter of nomination
 - Brief description of nominee’s research and distinguished contributions to scholarly research (maximum of **two pages**)
 - Biography for the nominee (maximum of **one page**)
 - Nominee’s curriculum vitae (maximum of **50 pages**)

Send your nomination to:

By mail:

Killam Program**Prizes**

Canada Council for the Arts
150 Elgin Street, P.O. Box 1047
Ottawa ON K1P 5V8

By courier:

Killam Program**Prizes**

Canada Council for the Arts
150 Elgin Street, 2nd Floor
Ottawa ON K1P 1L4