

## Governor General’s Awards in Visual and Media Arts

## Outstanding Contribution – Identification form

The information that you provide on the identification form will not be submitted to the assessment committee.

### Identification of nominator

Nomination category: [ ]  Individual [ ]  Co-nomination (up to 3 people) [ ]  Organization

For co-nominations, provide information for each member by copying and pasting this section*.*

Full legal name [ ]  Ms. [ ]  Mr. [ ]  Other

Alias (if applicable)

Legal name of organization (if applicable)

Complete address

Primary telephone Secondary telephone

Email Website

### Eligibility of nominator

Check all that apply

[ ]  arts professional (current or former) from a Canadian museum, public gallery, cinematheque or artist-run centre that engages with contemporary Canadian art

[ ]  representative from a professional association of artists or national service organization

[ ]  dean, chair or professor at a Canadian university or art college

[ ]  Canadian private art dealer [ ]  art critic or curator

[ ]  professional artist [ ]  other

### Identification of candidate

For artistic partnerships, provide information for each member by copying and pasting this section*.*

Full legal name [ ]  Ms. [ ]  Mr. [ ]  Other

Alias (if applicable)

Complete address

Primary telephone Secondary telephone

Email Website

### Declaration of nominator

For co-nominations, copy and paste this section. Each individual must sign the declaration.

I prefer to communicate with the Canada Council in: [ ]  English [ ]  French

For your nomination to be eligible, you must confirm all of the following statements:

* I have carefully read the eligibility criteria for this prize, which are described in the nomination guidelines, and confirm that the candidate meets the criteria.
* I confirm that I (or the organization I represent) am (is) an eligible nominator as described in the nomination guidelines.
* I accept the conditions of this prize and agree to accept the Canada Council’s decision.
* I am aware that the Canada Council is subject to the [*Access to Information Act*](https://laws-lois.justice.gc.ca/eng/acts/A-1/index.html) and [*Privacy Act*](https://laws-lois.justice.gc.ca/eng/acts/P-21/FullText.html)*.*
* I agree to keep the results confidential until the date of the public announcement.

[ ]  I confirm that:

* I agree with the statements above.
* The statements in my nomination are complete and accurate, to the best of my knowledge.

Name Date

### Declaration of candidate – to be signed by the candidate

For artistic partnerships, copy and paste this section. Each individual member must sign the declaration*.*

I prefer to communicate with the Canada Council in: [ ]  English [ ]  French

As a candidate, I confirm that:

* I am a Canadian citizen or permanent resident as defined by Immigration, Refugees and Citizenship Canada.
* I have carefully read the eligibility criteria for this prize, which are described in the nomination guidelines, and I meet these criteria.
* I accept the conditions of this prize and agree to accept the Canada Council’s decision.
* I am aware that the Canada Council is subject to the [*Access to Information Act*](https://laws-lois.justice.gc.ca/eng/acts/A-1/index.html) and [*Privacy Act*](https://laws-lois.justice.gc.ca/eng/acts/P-21/FullText.html)

If I receive the prize, I agree:

* to the use of my photograph, nomination package and public information on my professional practice or relevant activities for promotion of these prizes and in other Canada Council promotional initiatives
* to participate fully in all prize-related activities
* that I cannot receive prize money until all overdue final reports for Canada Council grants and prizes have been submitted and approved
* to be available for a video interview in the months leading up to the public announcement and to co-operate in the preparation of promotional materials.
* to provide copyright and distribution rights permission for the use of reproductions or excerpts of work in Canada Council collateral material, such as on the Canada Council and partner web sites, at associated venues and on social media channels, in the commissioned video portraits, and for distribution for media and promotional purposes (if applicable)
* I will receive a flat fee for use of this material. If I do not own the copyright and/or distribution rights to my work, I agree to provide the appropriate contact information to the Canada Council, and compensation will be provided directly to the specified third party
* to keep the results confidential until the date of the public announcement.

[ ]  **I confirm that**:

* I agree with the statements above.
* The statements in this nomination are complete and accurate, to the best of my knowledge.

Name Date

Personal information collected on this form will be stored in the Personal Information Bank for the appropriate program
CC ART 202. Protected when completed.

## Required documents and support material

### Required documents

#### Nomination statement (2 pages maximum)

In the case of a co-nomination, submit only one nomination statement.

Describe:

* why you are nominating this individual, artistic partnership or small collective in relation to the assessment criteria in the guidelines
* any other details that are essential to understanding this nomination. For example, you may wish to explain specific requirements related to the artistic practice or the regional context in which the candidate works.

#### Curriculum vitae

For an individual:

* submit an up-to-date professional curriculum vitae of the candidate that emphasizes their contributions to contemporary visual or media arts or fine craft in Canada.

For a group:

* describe the group’s history and highlights and provide a brief paragraph on each member.

#### Articles, excerpts of articles, or reviews about the candidate's work and achievements (15 pages maximum)

#### Texts written by the candidate (3 maximum, if applicable)

Instructions

* Name your files in this format: **01filename**
* Text files must be in .pdf, .doc, .docx, .txt, or .rtf format.
* Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.

### Support material

The support material you submit will be retained with your nomination until deleted as per Canada Council’s Retention Policy.

Assessment committee members are instructed to view as much material as they need in order to make an informed decision.

You must submit your digital support material by email attachment or link (**links are preferred**)

Choose **one** of the following options:

1. digital images (10 maximum) **OR**;
2. audiovisual material on the candidate’s achievements (5 minutes maximum)

You must submit your digital support material by email attachment or link (**links are preferred**)

#### Instructions

* Name your files in this format: **01filename**
* The item numbers must correspond to the ones listed in the tables provided. Do not use punctuation, spaces, special characters, or more than 45 characters in your file names.
* Test your material before you submit it to ensure that it is formatted correctly. It is your responsibility to ensure that all material reaches the Canada Council intact and in a readable format.
* We do not accept compressed files such as .zip, .rar, .7zip etc., htm, or .html or executable files such as .exe, .com etc., or the file sharing services Google Drive and WeTransfer. We may not receive your nomination if these methods are used.

Audiovisual files must:

* be viewable with VLC media player (for more information, consult [videolan.org/vlc/](http://www.videolan.org/vlc/))
* be a maximum 60 FPS
* be a maximum resolution of 1080P (or frame size of 1920 x 1080)

Links:

* Only URLs uploaded to [SoundCloud](http://www.soundcloud.com/), [Vimeo](http://www.vimeo.com/) or [YouTube](http://www.youtube.com/) are accepted.
* Links must go directly to your support material and should not require further navigation or a file to be downloaded. **URLs must be accessible throughout the assessment process.**

Images files must be:

* JPEG (.jpg, .jpeg) format
* RGB colour mode
* no larger than 1.5 MB

Important information on submitting images:

* You must submit your entire nomination as 1 email to ggarts@canadacouncil.ca.
* If your email including attachments would exceed 25 MB, you must upload image files to Dropbox and provide the Dropbox link in your email.
* We cannot receive support material from any other file sharing services.



## Governor General’s Awards in Visual and Media Arts

## Outstanding Contribution – Nomination form

The information that you provide from this point onward will be submitted to the peer assessment committee.

### Identification of nominator

Nomination category: [ ]  Individual [ ]  Co-nomination (up to 3 people) [ ]  Organization

For co-nominations, provide information for each member by copying and pasting this section.

Name

Full legal name of organization (if applicable)

City and province / territory

### Identification of candidate

For artistic partnerships or small collectives, provide information for each member by copying and pasting this section.

Name

Alias (if applicable)

City and province / territory

### Nomination category

Check all practices that apply.

#### Outstanding Contribution Award

[ ]  Philanthropy [ ]  Director of an arts organization

[ ]  Board governance [ ]  Curator

[ ]  Program director [ ]  Writer or critic

[ ]  Educator [ ]  Community outreach, audience development or

[ ]  Art dealer or distributor arts education at an arts organization

[ ]  Other

#### Description of articles, excerpts of articles, or reviews about the candidate's work and achievements

\*Type of material = catalogue excerpts, critical reviews, articles, etc.

\*\*Date of publication = Month / year

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Title of document about candidate(s) (15 pages maximum) | Type of material\* | Date of publication\*\* | Name of publication | Author(s) |
| 01 |  |  |  |  |  |
| 02 |  |  |  |  |  |
| 03 |  |  |  |  |  |
| 04 |  |  |  |  |  |
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| 13 |  |  |  |  |  |
| 14 |  |  |  |  |  |
| 15 |  |  |  |  |  |
| No | **Title of text****written by candidate(s)**(3 maximum) | **Type of material** | **Date of publication** | **Name of publication** | **Author(s)** |
| 01 |  |  |  |  |  |
| 02 |  |  |  |  |  |
| 03 |  |  |  |  |  |

#### Description of digital images

Complete the following table for the digital images you are submitting. Keep the description to a maximum of 1 brief sentence per image. If required, additional information about the images may be submitted to a maximum of 2 pages.

| No | Title | Description | Date |
| --- | --- | --- | --- |
| 01 |  |  |  |
| 02 |  |  |  |
| 03 |  |  |  |
| 04 |  |  |  |
| 05 |  |  |  |
| 06 |  |  |  |
| 07 |  |  |  |
| 08 |  |  |  |
| 09 |  |  |  |
| 10 |  |  |  |

#### Description of audiovisual material (5 minutes maximum in total)

* If you have included 10 images, do not fill out this section
* If you have not included images, you can submit 5 minutes of material
* If you do not provide time cues, the committee will view material from the start.
* If you have more than 3 audiovisual works to submit, cut and paste this section.

#### No. 1

Title of work: Date of completion:

Type of work/production:

Original format of work (if applicable): Total length of work (if applicable):

Total length of excerpt: Time cues from: to:

[ ]  Attached as document – provide name:

URLs must link directly to [SoundCloud](http://www.soundcloud.com/), [Vimeo](http://www.vimeo.com/) or [YouTube](http://www.youtube.com/), and be functional until November 2023

[ ]  URL:

Remarks or special instructions about the presentation:

#### No. 2

Title of work: Date of completion:

Type of work/production:

Original format of work (if applicable): Total length of work (if applicable):

Total length of excerpt: Time cues from: to:

[ ]  Attached as document – provide name:

URLs must link directly to [SoundCloud](http://www.soundcloud.com/), [Vimeo](http://www.vimeo.com/) or [YouTube](http://www.youtube.com/), and be functional until November 2023

[ ]  URL:

Remarks or special instructions about the presentation:

#### No. 3

Title of work: Date of completion:

Type of work/production:

Original format of work (if applicable): Total length of work (if applicable):

Total length of excerpt: Time cues from: to:

[ ]  Attached as document – provide name:

URLs must link directly to [SoundCloud](http://www.soundcloud.com/), [Vimeo](http://www.vimeo.com/) or [YouTube](http://www.youtube.com/), and be functional until November 2023

[ ]  URL:

Remarks or special instructions about the presentation:

## Checklist

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material.

You must submit the following items in the order shown below.

#### [ ]  Identification form (confidential)

* Identification of nominator
* Eligibility of nominator
* Identification of candidate
* Declaration of nominator (must be signed)
* Declaration of candidate (must be signed)

#### [ ]  Nomination form

* Identification of nominator
* Identification of candidate
* Nomination category
* Description of articles, excerpts of articles, or reviews about the candidate's work and achievements
* Description of digital images
* Description of audiovisual material

#### [ ]  Required documents

* Nomination statement (2 pages maximum)
* Curriculum vitae
* Articles and reviews about candidate (15 pages maximum)
* Texts written by the candidate (if applicable, 3 maximum)

#### [ ]  Support material (including descriptions)

* Digital images (10 maximum)
* Audiovisual material (5 minutes maximum)

Send your completed nomination form, required documents and support material **as 1 email** on or before the deadline by 11:59 pm (local time) to ggarts@canadacouncil.ca.

* The total maximum file size including attachments is 25 MB.
* If you do not receive a confirmation email within 3 business days, please contact us to make sure we received your nomination.

Incomplete or late nominations will not be assessed.