



REQUEST FOR PROPOSAL

Sitecore Update Web Development Services

Date: November 24, 2020

Subject: Sitecore Upgrade RFP timeline modifications

Message: Due to a technical problem, some questions sent by vendors in response to the Sitecore Upgrade RFP were blocked by the Canada Council for the Arts spam filter and were not received by the requested due date. Accordingly, the RFP schedule is being extended to enable the Council to respond to each of the questions received. This has a direct impact on the deadline for vendor submissions and subsequent deliverables, which have been updated in the timeline below.

Updated timeline:

DELIVERABLE	ORIGINAL DEADLINE	REVISED DEADLINE
Deadline for expressing interest to respond	2020-11-06 at 9 am EST	Unchanged
Deadline for questions regarding the RFP	2020-11-13 at 9 am EST	Unchanged
Deadline for Council to respond to questions	2020-11-20 at 9 am EST	2020-11-27 at 9 am EST
Deadline for submissions	2020-11-25 at 5 pm EST	2020-12-02 at 5 pm EST
Presentations or additional requests from shortlisted Firm(s) if required	2020-12-07 to 2020-12-18	2021-01-04 to 2021-01-15
Selection decision	2021-01-15	2021-01-22
Contract negotiations	2021-01-18 to 2021-01-29	2021-01-22 to 2021-02-05
Start of contract	2021-02-08	2021-02-22