

NOMINATION GUIDELINES

<p>Description of Awards</p>	<p>The Governor General’s Awards in Visual and Media Arts are Canada’s foremost distinctions for excellence in visual and media arts. These awards were created in 1999 through a partnership of the Canada Council for the Arts and the then Governor General of Canada, Roméo LeBlanc, who committed Government House to hosting the gala ceremony to honour the winners at Rideau Hall, in perpetuity. The Canada Council funds and administers the awards.</p> <p>As a result of a \$1.5 million donation to the Canada Council from The Samuel and Saidye Bronfman Family Foundation, the Saidye Bronfman Award became a Governor General’s Award, reserved for fine craft artists as of March 2007. The name “Saidye Bronfman Award” is retained under the overall banner of the Governor General’s Awards in Visual and Media Arts.</p> <p>Up to eight awards are given annually:</p> <ul style="list-style-type: none"> • up to six awards of \$25,000 each are available for distinguished artistic achievement in the visual (including architecture and photography) and/or media arts • one award of \$25,000 is presented as the Saidye Bronfman Award for excellence in the fine crafts • one award of \$25,000 is given to recognize the outstanding contribution to the visual arts (including architecture and photography), media arts or to fine craft of an individual or group in a volunteer or professional capacity, through philanthropy, board governance, community outreach activities, or as a director of an organization, curator, programmer, educator, critic or dealer/distributor. <p>The Canada Council for the Arts wishes to acknowledge its appreciation to the Governor General of Canada, for his patronage of the awards.</p>
<p>Eligibility</p>	<p>Nominees (all awards)</p> <p>Nominees must be Canadian citizens or permanent residents of Canada, as defined by Citizenship and Immigration Canada. They do not need to be living in Canada.</p> <p>Nominees must be living as of the nomination deadline date.</p> <p>Restrictions</p> <ul style="list-style-type: none"> • Members of the Board of the Canada Council for the Arts are not eligible to be considered for these awards during their term as members and for six months following the end of their term. • Individuals may only be nominated in one of the three categories (Artistic Achievement, Saidye Bronfman Award or Outstanding Contribution). • A nominee may only receive one award from each of the Governor General’s Awards in Visual and Media Arts’ categories (Artistic Achievement, Saidye Bronfman Award and Outstanding Contribution) in his or her lifetime.

<p>Eligibility (continued)</p>	<p>Artistic Achievement Awards</p> <p>Awards recognize significant contributions to both the historical development and contemporary practice of the visual and media arts. This award is intended to honour individual achievement rather than the work of an organization, but it may also recognize artistic partnerships or small collectives in which each artist meets the eligibility requirements for the prize.</p> <p>Nominees must be professional artists who:</p> <ul style="list-style-type: none"> • have maintained a practice in the visual or media arts over a significant period of time • have received national and international recognition. <p>Nominees must have created an outstanding and distinguished body of work in the visual and/or media arts in at least one of the following categories:</p> <ul style="list-style-type: none"> • Visual Arts <ul style="list-style-type: none"> ➤ painting, drawing, photography, print-making, sculpture, installation and performance ➤ architecture • Media Arts <ul style="list-style-type: none"> ➤ independent film and video ➤ new media ➤ audio <p>Fine craft artists may only be nominated for the Saidye Bronfman Award or the Outstanding Contribution Award.</p> <p>Please note that professionals working in the field of design, including graphic, industrial or fashion design, are not eligible.</p> <p>Saidye Bronfman Award</p> <p>The Saidye Bronfman Award is Canada’s foremost distinction for excellence in fine crafts. “Fine Craft” is the term used to define an area of activity in the crafts that is frequently directed towards exhibition and/or sale in a gallery-like setting. This activity involves high levels of technical expertise as well as knowledge of the historical tradition and development of the craft. Through their work, fine craft practitioners demonstrate new concepts and innovations that expand the boundaries of the medium and its techniques.</p> <p>Created in 1977 by the Bronfman family to honour their mother on her 80th birthday, the prize is awarded annually to an exceptional fine craft artist.</p> <p>In addition, works by the winners are acquired by the Canadian Museum of History for its permanent collection.</p>
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<p>Eligibility (continued)</p>	<p>Nominees must be professional artists who:</p> <ul style="list-style-type: none"> • have maintained a fine craft practice over a significant period of time • have created an outstanding body of work • made a substantial contribution to the development of fine craft in Canada • have been exhibited nationally and internationally. <p>Outstanding Contribution Award</p> <p>An individual or a group of individuals may be nominated for this award. Nominees must have made an outstanding contribution to the visual arts (including architecture and photography), the media arts or fine craft, in a volunteer or professional capacity, through one or more of the following activities or roles:</p> <ul style="list-style-type: none"> • philanthropy • board governance (awarded to the board of directors of a Canadian organization, such as a public gallery, museum, cinematheque or artist-run centre, that has demonstrated a strong commitment to producing, collecting and/or exhibiting contemporary Canadian art) • community outreach, audience development and/or arts education activities in a Canadian museum, public gallery, cinematheque or artist-run centre that has demonstrated a strong commitment to producing, collecting and/or exhibiting contemporary Canadian art • the director of a visual or media arts or fine craft organization (such as an art museum or public gallery, artist-run centre, distribution centre or cinematheque) who has made a significant contribution to the presentation and distribution of contemporary visual and/or media arts or fine craft in Canada • a curator, program director or writer who has made a significant contribution to the interpretation of contemporary visual and/or media arts or fine craft in Canada • an educator who has made a significant contribution to the promotion of the knowledge and understanding of contemporary visual and /or media arts or fine craft in Canada • a dealer/distributor who has made a significant contribution to the promotion of Canadian contemporary visual, media or fine craft artists and to the distribution of their work in Canada and abroad. <p>Nominators (for all categories)</p> <p>A nominator must be a recognized Canadian specialist in the visual or media arts or fine craft, such as:</p> <ul style="list-style-type: none"> • the director (current or former) or a member of the board of directors of a Canadian museum, public gallery, cinematheque or artist-run centre that has demonstrated a strong commitment to producing, collecting, distributing and/or exhibiting contemporary Canadian art • a professional association of artists or a national service organization in the visual arts, media arts or fine craft
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Eligibility (continued)	<ul style="list-style-type: none"> • the dean or chair responsible for studies in the visual and/or media arts or fine craft at a Canadian university or art college, or a professor at such an institution • a Canadian private dealer in visual and/or media arts or fine craft • an established visual and/or media arts or fine craft critic or curator • a professional visual artist, media artist or fine craft artist.
Access Support	<p>Individuals who are Deaf or who have disabilities, including those living with mental illness, and require accommodation at any stage of the application process may be eligible for additional assistance.</p>
Nomination Process	<p>Candidates may not apply for the prize. They must be nominated by an eligible nominator. Nominees do not have to be from the province, territory or the artistic discipline of the nominator.</p> <p>Nominators are responsible for gathering the required documentation and submitting it with the attached nomination form. They must ensure that the documentation complies with the requirements set out in these guidelines and form.</p> <p>Nominators may nominate only one individual per category (i.e. one for an Artistic Achievement Award and/or Saidye Bronfman Award and/or Outstanding Contribution Award).</p> <p>Resubmissions</p> <p>A nominator may resubmit a nomination for a specific nominee as many times as desired.</p> <p>A nominator may only use the same nomination package twice, for the next year's deadline. To do this, the nominator must send a letter to the Canada Council requesting that the nomination package be resubmitted, and include the support material and an updated curriculum vitae for the nominee (if needed), on or before the next competition deadline date.</p>
Assessment of Nominations	<p>Assessment process</p> <p>Peer evaluation is fundamental to the Canada Council's decision-making process. Eligible nominations will be evaluated by a peer assessment committee, composed of experienced visual arts, media arts and fine craft professionals selected for their expertise. The committee, which is selected by the Canada Council for the Arts, may include up to two experts from outside Canada. Committee members will also be selected with consideration to fair representation of artistic specializations, gender, generations, Canada's two official languages, Aboriginal peoples, and the cultural and regional diversity of Canada. New committees are formed for each competition.</p> <p>The peer assessment committee may decide not to award one or more of the eight awards in a given year, if it feels that an insufficient number of the nominees meets the criteria.</p> <p>All peer assessment committee recommendations are final.</p> <p>For further information on this subject, please consult the Canada Council's website at www.canadacouncil.ca.</p>

<p>Assessment of Nominations (continued)</p>	<p>Assessment criteria for the Artistic Achievement and Saidye Bronfman Awards</p> <ul style="list-style-type: none"> • The artistic excellence of the nominee’s work • The nominee’s contribution to the advancement of the practices of visual arts, media arts or fine craft in Canada. <p>A key element of the assessment process is the quality of support material illustrating the nominee’s work.</p> <p>Assessment criteria for the Outstanding Contribution Award</p> <ul style="list-style-type: none"> • The quality and extent of the contribution by the nominee(s) to contemporary visual or media arts or fine craft in Canada over an extended period.
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IMPORTANT INFORMATION

Processing the Nomination

Nomination preparation

- Nominators are responsible for providing all the information and support material requested.
- The Canada Council will make decisions about eligibility based on the information provided in the nomination.
- Submit only the material requested. Extra material will not be shown to the peer assessment committee.
- Carefully choose the material you submit in support of the nomination as committee members have limited time in which to study each nomination.
- Except for the signed nomination statement, do not submit originals. The Canada Council is not responsible for the loss or damage of support material submitted.
- It is important to inform the Canada Council of any changes to your contact information.

Format and layout

All the documents requested and the nomination form must be submitted:

- printed on one side only
- on separate sheets of **white** paper (letter format, 8½ x 11 inches)
- with a **black** font size of 11 points or larger
- with paper clips (documents cannot be bound, placed under plastic or stapled).

Avoid unusual formatting as it can make documents hard to read.

Response time

The award winners and their nominators will be notified privately of the results approximately **five months** after the deadline date. Nominators of non-winning nominees will be notified of the results by letter.

The awards ceremony and a dinner reception in honour of the winners will be held at Rideau Hall. The media announcement will take place approximately one month prior to the ceremony.

Previous Winners

Please consult our website at www.canadacouncil.ca for the list of past winners.

<p>Personal Information</p>	<p>The Privacy Act gives individuals the right to access and request correction of personal information about themselves. The Canada Council will protect personal information as required by the Privacy Act. The information will be stored in a series of Canada Council data banks described in Info Source, a government publication that is available on the Internet. All other information may be accessible to others under the Access to Information Act.</p> <p>The Canada Council may share information related to applications and awards with officials in other arts and cultural industry funding agencies, on a confidential basis, to assist with program planning and evaluation.</p>
<p>Award Terms and Conditions</p>	<p>If the nomination is successful, the terms and conditions will be outlined in the notification letter. These are some of the conditions:</p> <p>The winners are expected to participate in all the award related events, including media conferences and interviews, ceremonies and other related events. They must also allow photographs and public information about themselves to be used for promotion of the awards and in other Canada Council promotional initiatives. Winners are requested to advise the Canada Council if they intend to mount an exhibition, if applicable, as a result of the award.</p> <p>The winners agree to provide copyright permission for the use of reproductions or excerpts of their artworks/photos in Canada Council collateral material, for presentation of works, photos, video clips and video interviews on the Canada Council and partner websites, at associated venues, and on social media channels, and for distribution for media and promotional purposes. Winners will receive \$300 in copyright fees in total for use of this material.</p> <p>The winners and nominators must agree to keep the results confidential until the date of the public announcement.</p>



Governor General's Awards in Visual and Media Arts 2018

The information that you provide on the first three pages will not be submitted to the peer assessment committee.

IDENTIFICATION OF NOMINATOR (to be completed by the nominator)

Name of nominator (legal name for organizations) [] Miss [] Mrs. [] Ms. [] Mr.

Mailing address

Street address and apartment or suite number

City Province or territory Postal code

Telephone Email

IDENTIFICATION OF NOMINEE (to be completed by the nominator)

Name of nominee [] Miss [] Mrs. [] Ms. [] Mr.

Mailing address of nominee

Street address and apartment or suite number

City Province or territory Postal code

Telephone Email

Website (if applicable)

DECLARATION OF NOMINATOR

I permit the Canada Council for the Arts to include my name, address and email on its mailing list:
(This information will be used for Canada Council business only, including surveys.) Yes No

I prefer to communicate with the Canada Council for the Arts in: English French

You must sign below to confirm your agreement with all of the following statements:

As a nominator for the Governor General's Awards in Visual and Media Arts 2018,

- I have carefully read the criteria for the award, which are described in the nomination guidelines, and confirm that the nominee meets the criteria.
- I confirm that I (or the organization I represent) am an eligible nominator as described in the nomination guidelines.
- I accept the conditions of the award as outlined in the nomination guidelines and agree to abide by the Canada Council's decision.
- I am aware that the Canada Council for the Arts is subject to the Access to Information Act and Privacy Act, as described in the nomination guidelines.
- **I agree to keep the results confidential until the date of the public announcement.**

I confirm that the statements in this nomination are complete and accurate, to the best of my knowledge.

Name of nominator or organization's authorized representative

Eligible organization (where applicable)

Title

Signature (an original signature is required)

Date

CATEGORY OF NOMINATOR (check one or more as applicable)

- The director (current or former) or a member of the board of directors of a Canadian museum, public gallery, cinematheque or artist-run centre that has demonstrated a strong commitment to producing, collecting, distributing and/or exhibiting contemporary Canadian art.
- A professional association of artists or a national service organization in visual arts, media arts or fine craft.
- The dean or chair of visual arts, media arts or fine craft at a Canadian university or art college, or a professor at such an institution.
- A Canadian private dealer in visual arts, media arts or fine craft.
- A established visual arts, media arts or fine craft critic or curator.
- A professional visual artist, media artist or fine craft artist.

DECLARATION OF ACCEPTANCE OF NOMINATION (to be completed by the nominee)

Will you permit the Canada Council for the Arts to include your name, address and email on its mailing list?

(This information will be used for Canada Council business only, including surveys.) Yes No

In which language do you prefer to communicate with the Canada Council for the Arts? English French

You must sign below to confirm your agreement with all of the following statements:

As a nominee for the Governor General's Awards in Visual and Media Arts 2018,

- I am a Canadian citizen or have permanent resident status, as defined by Citizenship and Immigration Canada.
- I understand and accept the conditions of the competition and award, as detailed in the nomination guidelines and agree to abide by the Canada Council's decision.
- I am aware that the Canada Council for the Arts is subject to the Access to Information Act and the Privacy Act as described in the nomination guidelines.

If I receive the award,

- I agree that all documentation submitted becomes the property of the Canada Council for the Arts for use in publicity or promotion for the award.
- I agree to be available for a photographic session and a video interview in the months leading up to the awards ceremony and to co-operate in the preparation of promotional materials.
- I agree to the use of my photograph and public information on my professional practice or relevant activities for promotion of these awards and in other Canada Council promotional initiatives.
- I agree to participate in all the award-related activities, including media conferences and interviews, ceremonies, receptions and other related events.
- I agree to provide copyright permission for the use of reproductions or excerpts of artworks/photos in Canada Council collateral material, for presentation of works, photos, video clips and video interviews on the Canada Council and partner web sites, at associated venues and on social media channels, and for distribution for media and promotional purposes. As a winner, I will receive \$300 in copyright fees in total for use of this material.
- **I agree to keep the results confidential until the date of the public announcement.**

Signature of nominee (an original signature is required)

Date



Governor General’s Awards in Visual and Media Arts 2018

The information that you provide from this point onward will be submitted to the peer assessment committee.

- The Canada Council for the Arts requires only one copy of the nomination form.
- Do not bind your completed nomination form.
- If you are completing the form on a computer, use the following format.

PART A1 – NAME AND LOCATION OF NOMINATOR AND NOMINEE

Name of nominator (registered name required for organizations; only the name listed here will be considered the official nominator):

Name of contact person (if applicable)

City Province or territory

Name of nominee:

Last name First and middle names

City Province or territory

Website (if applicable)

PART A2 – CATEGORY OF NOMINEE

(Specify the discipline for which the candidate is being nominated. **Check one box only.**)

Artistic Achievement Award	Saidye Bronfman Award	Outstanding Contribution Award
Visual Arts <input type="checkbox"/> Painting, drawing, photography, print-making and sculpture, installation and performance art <input type="checkbox"/> Architecture (design, including graphic design, is not eligible) Media Arts <input type="checkbox"/> Independent film and video <input type="checkbox"/> New media <input type="checkbox"/> Audio	<input type="checkbox"/> Fine Craft (for example, ceramic, glass, furniture, textile, book binding, gold or silver/jewellery)	<input type="checkbox"/> Philanthropy <input type="checkbox"/> Board governance <input type="checkbox"/> Community outreach, audience development and/or arts education <input type="checkbox"/> Director of a visual arts, media arts or fine craft organization <input type="checkbox"/> Curator, program director or writer <input type="checkbox"/> Educator <input type="checkbox"/> Dealer/distributor

PART B – NOMINATION STATEMENT (to be completed by the nominator)

On separate sheets of 8½ x 11 inch white paper (single spaced and using one side only, using a font size of 11 points or larger) in **1,500 words** or less describe why you are nominating this individual or group for a Governor General's Award in Visual and Media Arts.

Your nomination statement should take into account the assessment criteria described in the award guidelines.

PART C – CURRICULUM VITAE OF NOMINEE**For Artistic Achievement or Saidye Bronfman Award nominees:**

Submit a current professional curriculum vitae of the nominee, with emphasis on his or her achievements in visual and/or media arts or fine craft.

For Outstanding Contribution Award nominees:

Submit a full and up-to-date curriculum vitae of the nominee, with emphasis on his or her contributions to contemporary visual and/or media arts or fine craft in Canada. For a group nomination, provide the profile of its history and a brief paragraph on each member.

PART D1 – REQUIRED SUPPORT MATERIAL

The peer assessment committee has a limited amount of time to see or listen to support material. Please respect the maximum number of articles to be submitted and the presentation formats indicated in the next section. Please note that letters of support are not accepted and will not be submitted to the peer assessment committee.

Support material for Artistic Achievement or Saidye Bronfman Awards

Support material must relate to the nominee and his or her work. Submit the following items:

In Visual Arts or Fine Craft

- a maximum of **20** images (complete section D3) **or**
- a maximum of **15** images and audiovisual material (no longer than **five minutes**) (complete section D4) **and**
- a maximum of **three** catalogue-excerpts, critical reviews or articles about the nominee.

In Media Arts

- a maximum of **20** images (complete section D3) **or**
- audiovisual material (no longer than **15 minutes**) (complete section D4) **and**
- a maximum of **three** catalogue-excerpts, critical reviews or articles about the nominee.

Support material for Outstanding Contribution Award

Support material must relate to the nominee's work. Submit the following items:

- audiovisual material on the nominee's achievements (no longer than **five minutes**) (complete section D4) **and**
- a maximum of **10** magazine or newspaper articles about the nominee **and**
- a maximum of **three** catalogue-excerpts, critical reviews or articles **written** by the nominee, if applicable.

PART D2 – SUPPORT MATERIAL: PRESENTATION GUIDELINES**Identification of support material (all categories)**

Please complete parts D3 and D4 of this form. Clearly indicate the name of the nominee and the item number on each item, using a label or by writing directly on the material.

Test the material before you submit it to ensure that it is formatted correctly. It is your responsibility to ensure that all material reaches the Canada Council intact and in a readable format.

Audiovisual specifications

File names must be in the following format: **01initialsyeartitle.jpg** (image number, applicant's initials, year of the work, title of the work). The image numbers must correspond to your information on forms D3 and D4. Do not use punctuation, spaces, more than 45 characters per file name or special characters in your file names.

Image files must be:

- JPEG (.jpg, .jpeg) format
- RGB colour mode
- no larger than 1.5 MB

Audiovisual files must be:

- viewable with VLC media player (for more information, consult www.videolan.org/vlc/)
- a maximum 60 FPS
- a maximum resolution of 1080P (or frame size of 1920 x 1080)
- no larger than 4 GB

Media must be:

- either DVD, CD or USB key (files must be organized in a single folder)
- NTSC-region 1 compliant (DVD video)

If you must present your audiovisual support material in any other format, check with the program officer before the deadline date to see if it can be accommodated.

Please note that the Canada Council **will not return** the support material to you.

NAME OF NOMINEE:

PART D3 –DESCRIPTION OF IMAGES

Please provide the information requested below and label all support material according to the instructions in **Part D2.**

No.	Title	Medium/ Material	Dimensions of Work (if applicable)	Date of Completion (if applicable)	Collection (if applicable)
01					
02					
03					
04					
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06					
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09					
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11					
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20					

PART D4 –DESCRIPTION OF AUDIOVISUAL MATERIAL

Please provide the information requested below and label all support material according to the instructions in **Part D2**.

No. 1

Title of work/production: _____ Date of completion (if applicable): _____

Type of work/production: _____ Original format of work (if applicable): _____

Total length of work (if applicable): _____

Instructions for viewing support material:

Total length of excerpt: _____ Time cues from _____ to _____

Number of chapter, menu, track, section to examine: _____

Remarks or special instructions about the presentation:

USB was formatted using a: MAC PC (if applicable)

No. 2

Title of work/production: _____ Date of completion (if applicable): _____

Type of work/production: _____ Original format of work (if applicable): _____

Total length of work (if applicable): _____

Instructions for viewing support material:

Total length of excerpt: _____ Time cues from _____ to _____

Number of chapter, menu, track, section to examine: _____

Remarks or special instructions about the presentation:

USB was formatted using a: MAC PC (if applicable)

PART D4 –DESCRIPTION OF AUDIOVISUAL MATERIAL (continued)

No. 3

Title of work/production: _____ Date of completion (if applicable): _____

Type of work/production: _____ Original format of work (if applicable): _____

Total length of work (if applicable): _____

Instructions for viewing support material:

Total length of excerpt: _____ Time cues from _____ to _____

Number of chapter, menu, track, section to examine: _____

Remarks or special instructions about the presentation:

USB was formatted using a: MAC PC (if applicable)

No. 4

Title of work/production: _____ Date of completion (if applicable): _____

Type of work/production: _____ Original format of work (if applicable): _____

Total length of work (if applicable): _____

Instructions for viewing support material:

Total length of excerpt: _____ Time cues from _____ to _____

Number of chapter, menu, track, section to examine: _____

Remarks or special instructions about the presentation:

USB was formatted using a: MAC PC (if applicable)

If you need more than four spaces to document Part D4 support material, please photocopy or reproduce the presentation above on separate sheets.

PART E – CHECKLIST

Use this checklist to confirm that you have completed all relevant sections of the form and have included all required support material. Be sure to put your name on all items.

You must include the following items in the order shown below.

- Identification of nominator
- Identification of nominee
- Declaration of nominator (an **original signature** is required)
- Category of nominator
- Declaration of acceptance of nomination (an **original signature** is required)
- Part A1 – Name and location of nominator and nominee
- Part A2 – Category of nominee
- Part B – Nomination statement
- Part C – Curriculum vitae of nominee
- Part D1 – Required support material
 - Images and audiovisual material
 - Catalogue excerpts, critical reviews or articles (maximum of **three**)
 - Magazine or newspaper articles about the nominee
(maximum of **10**, Outstanding Achievement Award only)
- Part D3 – Description of images
- Part D4 – Description of audiovisual support material

Send your nomination to:

Prizes

Canada Council for the Arts
150 Elgin Street, P.O. Box 1047
Ottawa ON K1P 5V8