



Canada Council  
for the Arts

Conseil des arts  
du Canada

## **Final Report Form for Grants to Professional Artists and Project Grants to Organizations**

To fulfill the conditions of the grant you or your organization received from the Canada Council for the Arts, you must complete this form for your final report.

**Please note: Unless the original application for which you received the grant required the completion of a specific financial information sheet, you must use the format provided on page 3 to record your revenues and expenses.**

### **Confidentiality of Information**

The Privacy Act protects the personal information of individuals and provides them with a right of access to such information about themselves. Personal information will be maintained in Personal Information Bank CAC PPU 115 and 130. All other information may be accessible under the Access to Information Act.

**For further information, please contact the officer responsible for the program from which you obtained the grant.**

Canada Council for the Arts  
150 Elgin Street, P.O. Box 1047  
Ottawa ON K1P 5V8

January 2014



**Final Report Form for Grants to Professional Artists and Project Grants to Organizations**

Type or print in black ink. You may attach additional pages as required.

CANADA COUNCIL FOR THE ARTS, 150 ELGIN ST., P.O. BOX 1047, OTTAWA ON K1P 5V8

**PART A – GRANT HOLDER INFORMATION**

\_\_\_\_\_  
Artist's name or name of organization

\_\_\_\_\_  
Canada Council file number

\_\_\_\_\_  
Street and apartment/suite number

\_\_\_\_\_  
City

\_\_\_\_\_  
Province/territory

\_\_\_\_\_  
Postal code

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email

\_\_\_\_\_  
Website

**PART B1 – ACTIVITY REPORT**

Please provide a short description of the project and the activities you undertook with the assistance of your grant from the Canada Council for the Arts.

**PART B2 – IMPACT REPORT**

Describe the impact of the grant in terms of:

- your art form,
- the art practice,
- the short- and long-term impact on
  - your career (professional artists grant only)
  - your organization and participating artists (project grant for organizations only), and
- public impact and dissemination.

**PART C – FINANCIAL INFORMATION**

Unless your grant application required the completion of a specific financial information sheet, you must use the format provided on this page to record your revenues and expenses.

<b>REVENUES</b>		
Canada Council for the Arts	\$	
Other federal	\$	
Provincial or territorial	\$	
Municipal	\$	
Fundraising	\$	
Applicant's contribution from general operating budget	\$	
Other (specify)	\$	
<b>Total Revenues</b>	\$	

<b>EXPENSES</b>			
Professional services		\$	
Other artistic expenses (specify)		\$	
Production costs		\$	
Facilities costs		\$	
Marketing		\$	
Printing		\$	
General administration		\$	
Other (specify)		\$	
<b>Total Expenses</b>		\$	
<b>Surplus (Deficit)</b>			\$
	<b>Revenues</b>	<b>Expenses</b>	<b>Surplus (Deficit)</b>
	\$	\$	\$