

Question 1: Based on the level of effort to prepare the proposal, could CADAC agree to grant 2 week extension?

Response: Yes we will. The new date will be **May 12, 2017** prior to 12:00 p.m. EST (Ottawa local time).

Question 2: Would the vendor who wins this RFP be precluded from bidding on the future RFP to perform the actual work to re-design the CADAC application?

Response: No, they won't be precluded.

Question 3: Can you let us know whether the crown corporation experience and requested references are an absolute necessity, and if not, what kind of comparable experiences and references might be considered to be equal in the evaluation process?

The requirements are not to have experience with "Crown Corporations" but with federal, provincial or municipal government agencies, so with the public sector. If you have no government-related experience, you could describe the work you've done on similar IT web solutions projects for "complex assessment projects in the private sector". We do encourage you to apply since all proposals will be rated on the basis of a "points earned" matrix that will involve an analysis of the complete proposal.

Question 4: Section 2.1 states "Assess the functionality of the CADAC application in comparison to similar applications". Is there a need or expectation to "assess the functionality" of the CADAC application against the fifteen (15) MOU participant requirements? In the event that there is a need for a requirements gathering exercise from these 15 organizations, additional effort and costs will need to be considered. Please clarify CADAC/CCA's expectations.

No, the requirements gathering exercise for these 15 organizations will occur in a separate exercise, it is not a requirement for this RFP.

Question 5: We have performed many Technical Assessments of Applications that have taken 60 days to execute and complete. They have spanned the realm of being very simply to very complex. As well, some have been high-level in nature to very detailed. Can you please provide the expected spend/budget for this RFP? This will provide respondents with more clarity and a better understanding of the scope, depth and degree of analysis (high-level vs. detailed) of the requested work. This is especially important as Appendix A – Proposal Format, Section H – Pricing Schedule, Resources & Value Added states that the bid "should state the total value of the contract". Providing this information will ensure that all respondents make common assumptions in assessing the necessary work effort and that CADAC/CCA can fairly compare bids.

The expected spend/budget for this RFP is for up to 25,000\$

Question 6: In identifying resources to fulfill proposed roles is there a need for these roles to satisfy any Government of Canada security clearances?

No security clearance needed but there will be security section related to the server's access within the contract.

Question 7: Appendix A – Proposal Format, Section H – Pricing Schedule, Resources & Value Added states “Resumes must be provided for each of the roles to demonstrate the Firm’s breadth of experiences”. A firm’s breadth of experiences is a product of a firm’s employees. Sub-contractors are not representative a firm’s experiences or breadth. Will CADAC/CCA modify this requirement to read as follows: “All proposed resources must be employees of the Firm. Employee resumes must be provided for each of the roles to demonstrate the Firm’s breadth of experiences and the Firm must indicate the number of months each resource has been an employee of the Firm.”

Yes, CADAC/CCA will modify the requirement to read: “All proposed resources must be employees of the Firm. Employee resumes must be provided for each of the roles to demonstrate the Firm’s breadth of experiences and the Firm must indicate the number of months each resource has been an employee of the Firm.”